

**MINUTES OF THE SWINFEN AND PACKINGTON PARISH COUNCIL MEETING HELD AT  
THE BARN RESTAURANT, HEART OF ENGLAND  
CRAFT FARM, SWINFEN ON WEDNESDAY 17 NOVEMBER 2010  
COMMENCING AT 7.00 P.M.**

**PRESENT**

Councillor Stubbs in the Chair  
Councillors Armstrong and R Barnes

**In attendance:**

Ms J Minor, Parish Clerk  
PCSO K Stackhouse  
Councillor M Wilcox, Leader, Lichfield District Council

**PUBLIC FORUM**

There were no members of the public present at the meeting.

**COUNCILLOR MICHAEL WILCOX, LEADER, LICHFIELD DISTRICT COUNCIL**

Councillor Stubbs welcomed Councillor Wilcox to the meeting, who in turn explained his role, as Leader of Lichfield District Council to which he was appointed some six months ago.

Councillor Wilcox explained the difficult financial decisions which lay ahead, shared public services with other Local Authorities, HS2 and the Local Development Framework for rural areas.

Councillor Stubbs thanked Councillor Wilcox for his comments.

**79. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors J Barnes and Stowe.

**80. DECLARATIONS OF INTEREST**

None declared.

**81. MINUTES**

**RESOLVED** That the Minutes of the Meeting of the Parish Council held on 22 September 2010 (Minute Nos. 62 - 78) as circulated, be approved as a correct record and signed by the Chairman.

**82. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**83. ST GILES HOSPICE**

It was proposed by Councillor Stubbs, duly seconded by Councillor R Barnes and

**RESOLVED** That in view of the Parish Council's grant aid criteria (the Parish Council wishes to assist local voluntary or charitable bodies which are of direct benefit to residents within the Parish of Swinfen and Packington) that no donation be given at this moment in time.

**84. PLANNING APPLICATIONS 10/00845/FUL AND 10/00846/LBC  
HORSLEY BROOK FARM, TAMWORTH ROAD, LICHFIELD – MR E MCMAHON**

It was proposed by Councillor Stubbs, duly seconded and

**RESOLVED** That the planning application decisions in respect of Horsley Brook Farm, Tamworth Road, Lichfield be received and noted.

**85. STAFFORDSHIRE PARISH COUNCILS' ASSOCIATION  
NEWSLETTER SEPTEMBER 2010**

It was proposed by Councillor Stubbs, duly seconded and

**RESOLVED** That the SPCA Newsletter dated September 2010 as circulated at the meeting be received and noted.

**86. STAFFORDSHIRE AND STOKE ON TRENT ARCHIVE SERVICE  
TIME 2 TIME**

It was proposed by Councillor Stubbs, duly seconded and

**RESOLVED** That the Staffordshire and Stoke on Trent Archive Service's Time 2 Time dated Autumn 2010 as circulated at the meeting be received and noted.

**87. STAFFORDSHIRE POLICE**

It was proposed by Councillor Stubbs, duly seconded and

**RESOLVED** That the Executive Brief for Partners issued by Staffordshire Police dated October 2010 as circulated at the meeting be received and noted.

**88. SOUTH STAFFORDSHIRE PHARMACEUTICAL NEEDS ASSESSMENT**

It was proposed by Councillor Stubbs, duly seconded and

**RESOLVED** That due to the small size of the Parish, the Parish would not be eligible for any pharmaceutical facilities, however, the facilities located in close proximity to the Parish i.e. Shenstone, Boley Park in Lichfield are perfectly adequate at this moment in time.

**89. WEBSITE**

It was proposed by Councillor Stubbs, duly seconded and

**RESOLVED (1)** That the Swinfen and Packington Parish Boundary plan be on the home page of the website together with a picture of the playing fields on the Swinfen Estate, an agricultural farm scene, Swinfen Hotel, Heart of the England Craft Farm and Packington Moor Farm so that the website emphasises the rural aspect of Swinfen and Packington.

**(2)** That Mr Ian Smith, Managing Director of Newfangled Media Limited be asked to photograph the above.

**(3)** That Councillor Stubbs provides the wording for the home page.

**(4)** That under the heading 'contact' photographs of all Parish Councillors be included.

**(5)** That Mr Ian Smith, Managing Director of Newfangled Media Limited be asked to clarify the meaning of 'resource'.

**90. TRANSFER OF MONIES**

It was proposed by Councillor Stubbs, duly seconded and

**RESOLVED** That in view of the creation of a website, that monies be transferred and that the transfer proforma be signed by all Members present.

**91. COMMUNITY SURGERY**

It was proposed by Councillor Stubbs, duly seconded and

**RESOLVED** That this item be deferred to the next Parish Council Meeting in January 2011 so that a more in depth discussion can take place surrounding possible future events.

**92. CONFERENCE CENTRE**

It was proposed by Councillor Stubbs, duly seconded and

**RESOLVED** That an email be sent to Ms K Clark-Smith, Skills for Life/Quality Manager at HMP/YOI expressing the Parish Council's gratitude relating to the generous offer of the Conference Room 1 in the Conference Centre for Parish Council Meetings at no cost with effect from May 2011.

**93. THE HIGH SPEED RAIL PLANS (HS2)**

In the absence of Councillor J Barnes, Councillor R Barnes (member of the Tamworth Action Group) and Councillor M Wilcox (Leader of Lichfield District Council) gave an updated verbal report on the High Speed Rail Plans (HS2).

It was proposed by Councillor Stubbs, duly seconded and

**RESOLVED** That the updated verbal report by Councillor R Barnes and Councillor Wilcox be noted and that an item on the High Speed Rail Plans (HS2) continue to be included on the next agenda.

**94. 2011/2012 BUDGET**

It was proposed by Councillor Stubbs, duly seconded and

**RESOLVED** That this item be deferred to the next Parish Council Meeting in January 2011 so that a more in depth discussion can take place on the proposed 2011/2012 budget.

**95. SCHEDULE OF PAYMENTS TO DATE**

It was proposed by Councillor Stubbs, duly seconded by Councillor Armstrong and

**RESOLVED** That the schedule of payments to date as circulated be received and noted.

**96. 2011/2012 PRECEPT ON LICHFIELD DISTRICT COUNCIL**

It was proposed by Councillor Stubbs, duly seconded and

**RESOLVED** That £2,600 be the level of Precept to be declared on Lichfield District Council.

**97. AUDIT COMMISSION  
COMPLETION OF ANNUAL AUDIT FOR THE FINANCIAL YEAR ENDING  
31 MARCH 2010**

It was proposed by Councillor Stubbs, duly seconded and

**RESOLVED** That the signed off Annual Return for the year ended 31 March 2010 as circulated at the meeting be received and noted.

**98. AUDIT COMMISSION**

It was proposed by Councillor Stubbs, duly seconded and

**RESOLVED** That a cheque be drawn (**cheque No. 100115**) in respect of an invoice from the Audit Commission relating to the Audit Fee 2010.

**99. PARISH CLERK'S TRAINING**

It was proposed by Councillor Stubbs, duly seconded and

**RESOLVED** That the Parish Clerk be congratulated on successfully completing the "Working with your Council" qualification.

**100. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

**101. PARISH CLERK'S SALARY**

It was proposed by Councillor Stubbs, duly seconded by Councillor Armstrong and

**RESOLVED** That cheques be drawn in respect of the Parish Clerk's October 2010 (**cheque no. 100116**) and November 2010 (**cheque no. 100117**) salary.

**102. DATE, VENUE AND TIME FOR NEXT PARISH COUNCIL MEETING**

It was proposed by Councillor Stubbs, duly seconded and

**RESOLVED** That Wednesday 19 January 2011 at The Barn Restaurant, Swinfen commencing 7.00 p.m. be confirmed as the next Parish Council meeting.

(The Meeting closed at 8.10 p.m.)

Signed .....

Dated .....